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8/72214
copy - applied on 6.4.95
prepared on 3.5.95
delivered on 3.5.95

राजादेशावर नमः अति बहुर वि
मर वगाम) रिटोव' कथा रररर
भारतकः बाधातायुलकः

Registration no. S/72214.
D. 1.

Belur vivekananda Samaj Seva Sanstha,
Memorandum of Association
&
Regulations.

Registered on 21-12-1992.

Sd/- A. Kundu.

Registrar of firms, Societies &
Non-Trading Corporations,
West Bengal.



West Bengal Societies Registration Act 1961

MEMORANDUM OF ASSOCIATION

OF

" BELUR VIVEKANANDA SAMAJ SEVA SANSTHA "

1. Name - The name of the society shall be " BELUR VIVEKANANDA SAMAJ SEVA SANSTHA "
2. Registered Office - The Registered Office of the society shall be situated at Belur, P.O. Belur Math, P.S. Bally, Dist. Howrah.
3. Aims and Objects -
 - a) To bring the youth together and motivate them to take up constructive programmes for uplift of the masses utilising local resources in man power as well as materials.
 - b) To create an atmosphere to be aware of the urgency of moral and spiritual values in social and individual life.
 - c) To train the youth in developing dignity spirit of self-reliance and respect for others views, ways and needs.
 - d) To inspire the youth to ' Rebuild India ' on the bed-rock of the cultural heritage of India.
 - e) To attempt for Integrated Rural Development by reaching the excellence of all aspects of human development and welfare - physical, economical, educational, social, cultural, moral and spiritual of all age groups, irrespective of caste, creed and social status of the people.
 - f) To attempt for an all round development of the village economics through Agriculture, Pisciculture, Dairy development, Poultry keeping, Ancillary-occupations, Crafts and Village Industries, Small scale Industries and promotion of allied development activities.
 - g) To arrange loans or grants for the farmers for economical projects mentioned in para (F) from State Government, Central Government, Banks, Khadi and Village Industries or Ramakrishna Mission.
 - h) To undertake Khadi and Village Industries programmes for creating employment opportunities for the unemployed.
 - i) To keep contact with and to work under the guidance and according to the scheme and objects of Ramakrishna Mission, Belur Math.
To work with co-operation and according to the schemes of West Bengal Khadi and Village Industries Board and All India Khadi and Village Industries Commission, West Bengal and Government of India.



- k) To Serve the poor and distressed people by way of giving employment opportunities through the scheme mentioned above.
- l) To collect Government grants, aids, loans, subsidies donations etc. from Government of India, Government of West Bengal, All India Khadi and Village Industries Commission, West Bengal Khadi and Village Industries Board and others Statutory bodies and individuals.
- m) To do all such other things as may be considered incidental, conducive to the attainment of the foregoing objects.
- n) To organise children welfare programmes.
- o) To organise Night Schools and adult and Non-Formal education programmes for the illiterate villagers.
- p) To organise health and hygiene programme for the village people.
- q) To organise youth welfare programmes and women welfare programmes for the village youths and women respectively.
- r) To arrange sports, indoor and outdoor games competitions in physical, cultural and intellectual activities for the village children.
- s) To observe special day and to organise cultural functions for revival of indigenous art and for recreational activities of the local people.
- t) This society will work for all the social welfare activities mentioned above under the guidance and according to the scheme of Ramakrishna Mission and will remain free from political affairs and cult conflicts.

The incomes and properties of the society whatsoever derived or obtained shall be applied solely towards the promotion of the objects of the society and no portion thereof shall be paid to or divided amongst any of its members by way of profits.

4. The names, addresses and descriptions of present members of Executive Committee :

Name	Address	Description
1. Sri Srimanta Kr. Mali	Vill & P.O. Dwariknagar Namkhana, South 24 Parganas.	President
2. Sri Lakshmi Kanta Das	Vill- Chalkgopal P.O.- Alamchak Belda P.S.- Patashpur Distt.- Midnapore	Vice-president
3. Sri Sukriti Ranjan Bera	Ramakrishna Mission S. S. S. M. Belur Math, Howrah	Secretary



4. Sri Anindra Nath Halder	Vill & P.O.- Dulduli Mathbari Via- Hatgacha 24 Parganas (N)	Asstt. Secretary
5. Sri Ananda Mohan Manna	Vill- Penchera P.O.- Damodarpur Distt- Hooghly	Treasurer
6. Sri Povat Kr. Kar	Vill- Madhya- Santoshpur P.O.- Dakshin Santoshpur Distt- Howrah	Member
7. Sri Praduut Kr. Ghosh	Vill & P.O. Soaluk Distt- Hooghly	"
8. Sri Ratanuram Kange	Vill- Korar Shitlapara P.O.- Korar P.S.- Bhanupratapur Distt- Bastar (M.P.)	"
9. Sri Haraprasad Mukherjee	Vill & P.O. Bijur Distt. Purulia	"
10. Sri Sudam Kr. Maji	Vill- Surulia P.O.- Kaluhar Dist- Purulia	"
11. Sri Bablu Kr. Adhikari	Vill & P.O. Dhulepur Distt- Hooghly	"
12. Sri Subodh Kr. Mahato	Vill & P.O.- Pukhuria Distt- Bankura	"
13. Sri Kripasindhu Ghosh	Vill & P.O. Khatua Via- Azimganj Distt.- Murshidabad	"

We, the undersigned are desirous of forming in to a society in pursuance of this Memorandum of Association.

Signature -----	Address -----	Occupation -----
1. Srimanta Kumar Mali	Vill+P.O. Darik nagar, Namkhana 24 Pargans (S)	Bussiness
2. Lakshmi Kanta Das	Vill- Chalkgopal P.O.- Alamchak Belda S.- Patashpur Distt.- Midnapore	Cultivation



- | | | |
|-------------------------|---|---|
| 3. Sukriti Ranjan Bera | R.K.Mission
Samaj Sevak Sikshan
Mandir, Belur Math
Howrah | Service at
R.K.Mission
Belur Math.
Howrah <i>hem</i> |
| 4. Anindra Nath Halder | Vii+P.O.-
Dulduli Mathbari
Via-Hatgacha, 24 Pgs.(N) | Cultivation |
| 5. Ananda Mohan Manna | Ramakrishna Mission
Samaj Sevak Sikshan
Mandir, Belurmath, Howrah | Service at
R.K.Mission
Belurmath (S.S.S.M).
Howrah <i>hem</i> |
| 6. Bablu Kumar Adhikari | Vill+P.O.-Dhulepur
Dist.- Hooghly | Cultivation |
| 7. Kripa Sindhu Ghosh | Vill+P.O.-Khatua
Dist.- Murshidabad | Student |
| 8. Ratanuram Kange | Vii+P.O.- Korar
Shitlapara
P.S.-Bhanupratappur
Bastar (M.P.) | Student |
| 9. Haraprasad Mukharjee | Vill+P.O.- Bijur
Dist.- Burdwan | Bussiness |
| 10. Subodh Kumar Mahato | Vill+P.O.-Pukhuria
Dist.- Bankura | Cultivation |
| 11. Sudam Kumar Maji | Vill- Surulia
P.O.- Kaluhar, Purulia | Cultivation |
| 12. Pradyut Kr. Ghosh | Vill+P.O.- Soaluk
Dist- Hooghly | Cultivator.
<i>hem</i> |
| 13. Provat Kumar Kar | Vill-Madhya Santoshpur
P.O.- Dakshin Santoshpur
Dist- Howrah | - 80 - |

Witness to the above signatures :

Signature : Swami Shashankananda
Principal
Address : Ramakrishna Mission
Samaj Sevak Sikshan Mandir
Belur Math, Howrah

Occupation : Monk.

hem
dated the 18th day of June 1992.



S/72214

20 Rs.



S/72214.

Belur vivekananda Samaj Seva
Sanstha.



BELUR MATH

HOWRAH

Rules and Regulations

Today on 31st March 1992 in Belur Vivekananda Samaj-Seva Sanstha Office at Belur Math, Howrah in the presence of all the members this Rules and Regulations were formed. These Rules were read to the members and were approved unanimously.

The Society will be governed by the approved Rules and Regulations.

1. The Society is established for the purpose expressed in the Memorandum of Association.

2. Membership :

- of S.S.S.M
- (2) a) Any Ex-trainee who has faith in the aims and objects of the society and agrees in writing to be bound by the Memorandum of Association and Rules and Regulations of the society will be eligible for membership.
- b) To become a member of the society one will have to apply in espesify form. Membership will be decided by the executive Committee.
- c) One can apply for Membership at any time.

3. Membership Subscription :

Every Member is to pay Rs. 1/- at the time of admission. will have to pay Rs. 2/- per month as Subscription.

4. Cessation of Membership :

Any member shall cease to be a member :

- a) On his becoming insane or involvent ;
- b) On his resignation from membership by letter addressed to the Secretary.
- c) On his conviction of any offence in connection with the formation, promotion, management or conduct of the affairs of the Society or of a body corporate or of any offence involving moral turpitude.

5. Register of Members :

The Society shall maintain a Register of Members containing the names, addresses and their occupations, the date of admission and the date of cessation. The Register will be kept open for inspection of the members of the Society on requisition of the Secretary.

Rights and Obligations of Members :

Any member of the Society has the right to elect and to be elected in any election of the Society.



- b) To submit suggestions for discussions to the Executive Committee and Sub-Committee if any, on any matters.
- c) To inspect the accounts of the Society on appointment with the Secretary.
- d) To pay his membership subscription within the prescribed time.
- e) Defaulting members shall not be allowed to take part in of vote in a meeting.
- f) Members shall have one vote each.

7. Class of Members :

----- The Society shall have the following classes of Members :-

- a) Honorary Member : The Secretary, Ramakrishna Mission Saradapitha, Belur Math and the Principal, Ramakrishna Mission Samaj Sevak Sikshan Mandir, Belur Math, Howrah will be Chief Patron and Chairman respectively.
- b) Ordinary Member : Any Ex-trainees of Samaj Sevak Sikshan Mandir, qualified to be a member by paying an ordinary membership fee per month alongwith an admission fee payable at the time of admission, which shall be determined by the Executive Committee from time to time, may be admitted as an Ordinary Member of the society.

8. Termination of Membership :

A member of the Executive committee shall cease a membership if :

- a) He resigns by a letter addressed to the Secretary ;
- b) He fails to attend three consecutive meeting of the Executive Committee without any leave or without any reasonable ground.
- c) He is convicted of any offence in connection with the formation, promotion, management or conduct of the affairs of society or of a body corporate or of any offence involving moral turpitude.

9. EXECUTIVE COMMITTEE :

The affairs of the society shall be conducted, managed and administered by a body called the Executive Committee consisting of not less than seven and not more than thirteen members, which shall be composed of as follows :-

President, Vice-President, Secretary, Asstt. Secretary, Treasurer and Member§,

10. All members of the Executive Committee shall retire at the Annual General Meeting at the integral of every three years following their election when a new Committee shall be formed. Retiring members of the Executive Committee shall be eligible for re-election.



11. In case of vacancies occurring in the Executive Committee during the interval between the General Meeting the casual vacancy may be filled up by the Executive Committee by coopting any member from the general body. They shall have also power to any new member in the Executive Committee for the better management of the affairs of the society.
12. Meeting of the Executive Committee may be held once in every two months or earlier as may be deemed necessary for the despatch of business any may be adjourned or otherwise regulated as may be through fit.
13. The quorum of the meeting of the Executive Committee shall be 2/3 members. A meeting of the Executive Committee as which a quorum is present shall be competent to exercise all or any of the powers, authorities and discretions by or under these rules vested in or exercisable by the Executive Committee generally.
14 days notice shall be given to the member for the executive committee meeting.
14. Meeting of the Executive Committee may be called by the Secretary and on a written request by any five members by giving three days notice at least.

15. Power & Duties of the Executive Committee :

- a) To summon the Annual General Meeting and election of office bearers ;
- b) To accept donations, gifts, subscriptions, movable or immovable property for the attainment of the objects of the Society ;
- c) To appoint Sub-Committee, if required, with such power and duties as may be considered necessary or expedient ;
- d) To sell, lease, borrow funds, mortgagage or otherwise dispose of and deal with all or any part of the property of the society ;
- e) To keep proper accounts of the society and to open bank account in the name of the society.

16. Bank Operation :

The banking account of the society shall be operated by the Secretary and Treasurer Jointly.

17. President :

The President shall preside over all meetings of the society. He shall have one vote of his own but shall have a casting vote in the case of an equality of votes. The President shall have the power to call a meeting of the Executive Committee on 24 hrs notice and a general meeting three days notice.

18. Vice-President :

The Vice-President shall assist the President in all affairs of the society. In the absence of the President, the Vice-President shall have the power to perform the duties of the President.



19. Secretary :

Subject to any directions given by the Executive Committee shall discharge the following duties he shall :-

- a) To look after all the administration and affairs of the society and also all correspondences ;
- b) To collect all dues on behalf of the society and grant receipt for money ;
- c) To keep accurate minutes of proceedings of all meetings of the society and of the Executive Committee ;
- d) To give effect to all directions or decisions taken in the meetings of the society and of the Executive Committee ;
- e) To prepare the Annual Report, Financial Statement under the guidance of the Executive Committee ;
- f) To perform all such duties as are incidental or conducive to the office ;
- g) To institute, prosecute and defend suits and other proceedings in which the society may be connected.

20. Asstt. Secretary :

The Asstt. Secretary shall discharge the business of the society at the direction of the Secretary and of the Executive Committee. He shall act as Secretary in absence of the Secretary.

21. Treasurer :

The Treasurer shall exercise general supervision over the funds of the society and shall advise on all matters relating to the financial policy. He shall be ordinarily responsible for the due collection of subscription and arrear and shall further be responsible for the proper maintenance of accounts and of all receipts and disbursements of the society. He shall also be responsible for all money until they are credited in the bank.

22. Funds :

The funds of the society may be raised by :-

- a) Subscription from members and donations from members and persons who are not members ;
- b) Receiving deposits from members and non-members on such terms and conditions as the Executive Committee may direct from time to time ;
- c) Obtaining grants, donation, subsidies and loans from Government both State and central and other sources.

23. Safe Custody of Funds :

All properties movable or immovable shall vest with the Executive Committee of the society. The funds shall be kept in any scheduled bank or banks as the Committee may determine and the said banking account shall be operated by the Secretary and Treasurer jointly.



24. Accounting Year :

The accounting year of the society shall commence from 1st April and will end on the 31st March of the year next.

25. General Meeting :

The supreme authority of the society shall vest with the General Meeting of the society.

26. Annual General Meeting ;

a) The annual General Meeting of the society shall be held once in every year and the allocation of Office-Bearers will held when due ;

b) The business of an Annual General Meeting shall be to receive and consider and adopt the balance sheet and income and expenditure account of the society and the reports of the Executive Committee and of the Auditors ;

c) To appoint Auditors and fix up their remuneration ;

d) To transact any other business as may brought before the meeting by the Executive Committee.

27. Quorum :

The presence of 2/3rd members shall form the quorum for all General Meeting but no quorum shall be required for any adjourned Meeting. All General Meeting shall be served with 15 days notice to each member individually notifying the agenda of the meeting.

28. The President or in his absence the Vice-President or in the absence of both of them the members present at the Meeting shall elect one from amongst them as the Chairman of the Meeting.

29. Requisition Meeting :

The Secretary shall on a written requisition signed by at least 2/3rd members stating clearly the specific object of the meeting proposed to be called and deposited at the Registered Office, convene an Extraordinary General Meeting. The meeting convened by requisition shall be fixed for a date not later than 21 days from the date of such requisition. At such meeting only the business so specified shall be discussed.

30. Audits :

Once at least in every year the accounts of the society shall be examined and the correctness of the Balance Sheet and the Income & Expenditure Account shall be ascertained by one or more qualified Auditors.

31. Inspection :

The books of accounts and proceedings of the meeting and other statutory books shall be kept at the Registered Office of the society and shall be kept open for inspection of the members on requisition to the Secretary by giving at least seven days notice in writing.



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32. The income and properties of the society whatsoever derived or obtained shall be applied solely towards the promotion of the objects of the society and no portion thereof shall be paid to or divided amongst any of its members by way of profits.

- a) The society will undertake production and sale of Khadi & Village Industries goods ;
- b) The loan received from Khadi & Village Industries Board State Government, Central Government and other financing agencies as per rules and conditions laid down by the corresponding authorities and the assets of the society will be mortgaged as security against such loans if the applying authority imposed such conditions.
- c) That for any reason whatsoever, if the activities of the Institution come to a stand still or fully and the funds are due from it to the Commission. The Commission shall have a first chance on all the movable and immovable properties of the institution and the institution shall not alienate or dispose of all or any of its movable and immovable properties to any person or persons of other agencies in any manner whatever until the entire liabilities of the institution to the Commission are fully paid and disposed with ;
- d) That any time, if it comes to the notice of the Commission that the affairs of the institution are mismanaged, the Commission shall be entitled to intervene in the working of the institution and refer to the matter of such mismanagement to Register for appropriate remedy and also prevail upon the institution to remove such is considered against the interest of the institution ;
- e) No body is not a habitual and full khadi wearer and no body who had dealing in mill yarn, mill cloth or uncertified khadi can be elected as an Office-Bearer of as a member of the Managing Committee or can be appointed as an employee of the society ;
- f) The society shall not detain or use for the industry as raw material at any stage mill yarn or mill cloth, cotton or silk or wool.
- g) The excess profit shall be utilised for the benefit of the workmen as may be directed by the Certification Committee of Khadi & Village Industries Commission ;
- h) The rules laid down by the Certification Committee of khadi & village industries commission in the matter of payment of standard wages and fixation of price be carried out by the society.

33. Alteration of Rules :

The Executive Committee shall have power to make such by-laws and Rules & Regulations as may be considered necessary in the interest of the society. These Rules & Regulations may be altered, modified, rescinded, or added to only by a Special Resolution passed by the members in a General Meeting called for the purpose by a majority of votes of 3/4th of the members present at such meeting.



34. Dissolution :

The society may be dissolved by a resolution to that effect passed by the 3/4th of the members of the society at a General Meeting. If the society is liquidated then its assets remaining after satisfying its debts, if any may be transferred another institution of that areas of province having the similar objects, if there is no such institutions of that province then its assets should be transferred to the institution of another province having similar objects. But the priority be given to the institution of this province.

Certified to be the true copy of the
Rules and Regulations of

1. Sukriti Ranjan Bera
2. Ananda Mohan Manna
3. Anindra Nath Halder

Members of the Executive Committee

Dated, the 18th day of June 1992.

Compared by :- *Gem*
27/9/95



TRUE COPY

Shub *3/5/95*
Addl Registrar of Firms, Societies
& Non-Trading Corporations, West Bengal